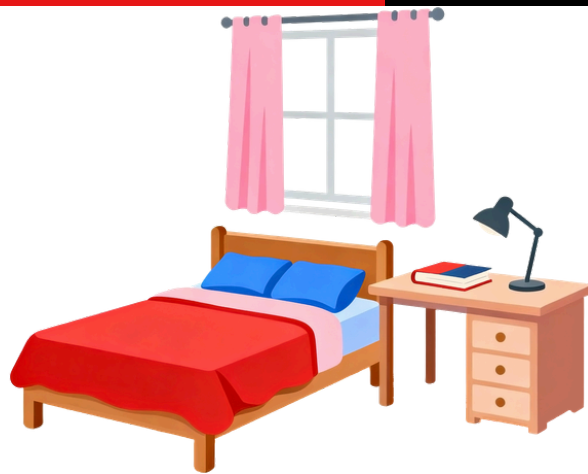


MAKERERE



UNIVERSITY



# HOW TO APPLY FOR STUDENT RESIDENCE ACCOMODATION ONLINE

04th June, 2026

**Prepared by** Arthur Moses Opio



<https://dicts.mak.ac.ug>  
<https://answers.mak.ac.ug>



@MakerereAR  
@DOS\_Makerere  
@DICTSMakerere

# 01

# ACCESS PORTAL



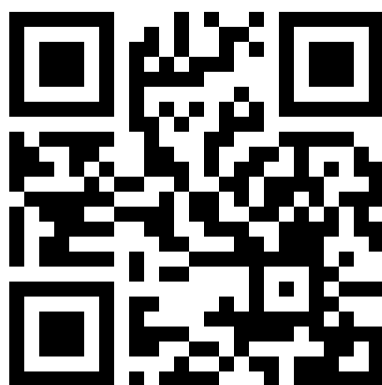
MAKERERE UNIVERSITY

## Navigate to



<https://myportal.mak.ac.ug>

## Scan Code



## OR



**MAKERERE UNIVERSITY**

ACMIS STUDENT PORTAL

LOGIN TO YOUR ACCOUNT

[↻](#) SIGN IN

[Forgot your Password?](#) [Reset Here!](#)



## Input the Username & Password



**MAKERERE UNIVERSITY**

ACMIS STUDENT PORTAL

LOGIN TO YOUR ACCOUNT



[↶](#) SIGN IN

Forgot your Password? [Reset Here!](#)

*Input username and password.  
Click "SIGN IN"*

# 03

# SERVICES MENU



MAKERERE UNIVERSITY



## CLICK

*“Services”  
on the  
Side Menu*

# 04

*Under “Services” on the Side Menu  
Click on “Apply For Services”*

*A list of Services will  
be displayed and  
Click “APPLY FOR  
ACCOMMODATION”*

## NOTE

*Previous Application will be displayed in the Accommodation History Tab. Inorder to Apply click on “Apply For Accommodation” Tab to fill in an Application for a Room*



Carefully Read and understand the Form and Fill in the Necessary fields in the Room Application Form

APPLICATION HISTORY
APPLY FOR ACCOMMODATION
RELOAD

**Carefully read instructions and proceed to fill in the form.**  
Areas marked with red asterisk \* are all mandatory.

LOAD ROOMS

**NOTICE**  
Please note that only interested students should apply for a room. Successful applicants will be required to make payment after their application has been approved. And You Are not allowed to edit your application after submission.

APPLICATION DETAILS

\* ACADEMIC YEAR:

\* SEMESTER:

\* RESIDENCE STATUS:

\* HALL OF RESIDENCE:

CURRENT ROOM:

\* ROOM CHOICES(Max 3):

DO YOU HAVE ANY HEALTH COMPLICATION?:  NO  YES

NEXT OF KIN DETAILS

**PRIMARY NEXT OF KIN**

\* NAME:

\* RELATIONSHIP:

\* PHONE:

EMAIL (Optional):

**SECONDARY NEXT OF KIN**

\* NAME:

\* RELATIONSHIP:

\* PHONE:

EMAIL (Optional):

NOTE: Select ONLY one option from each category where applicable.

**LEADERSHIP**

Responsibility

Members of the Guild Tribunal

Guild Speaker / SCR Speaker



At the Bottom of the Room Application select the Responsibilities you Held at the University Ranging for Leadership, sports etc and attach **"Required Attachments"** where Applicable

LCI Executive

Secretary, Internal Affairs

Ex-Leaders

**SPORTS**

Responsibility

Participant

Fielded Player

Captain of Sports at Hall level

Captain of Sports at University level

Additional Fielded for an extra sport

**FINALIST**

Responsibility

Previous room occupant

Kabanyolo

**Required Attachments where Applicable**

**UPLOAD MODE**

Multiple Files  Upload Folder

Upload multiple files

Attachments (Optional)

Click or drag files to this area to upload  
Support for a single or bulk upload. Strictly prohibited from uploading company data or other banned files.

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Finally validate your Form and **"SUBMIT APPLICATION"** the Application form and wait for approval.